

REVISED BY-LAWS
GILMER COUNTY SADDLE CLUB
ELLIJAY, GEORGIA 30540

Total Revision of By-Laws adopted February 3, 1967 and amended on January 10, 1968, January 20, 1972 and January 21, 2010.

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ARTICLE I

NAME

Section 1

The organization will be known as the Gilmer County Saddle Club (hereafter known as the Club). The club will be operated as a non-profit organization in accordance with the laws of the State of Georgia.

Section 2 The Club shall be headquartered at 1727 South Main Street, Ellijay, Georgia 30540. The mailing address will be Post Office Box 896, East Ellijay, Georgia 30539.

Section 3 Upon dissolution, the obligations of the Club shall be resolved, with assets disbursed at the discretion of the Board of Directors, by roll call vote of members present comprising a quorum.

ARTICLE II

MISSION STATEMENT

The Gilmer County Saddle Club is a family oriented volunteer organization of equine enthusiast. We encourage and promote equestrian events in Gilmer County and promote responsible horsemanship. We are an organization of individuals and families desiring to promote equestrian related activities for both its members and our community through service, recreational, social and equestrian activities. We organize and participate in several charitable and social events such as Horse Shows, Clinics, Parades, our annual Rodeo, and the Miss Gilmer County Saddle Club Beauty Contest. We provide Scholarships and Charitable Donations to individuals and Organizations within our Community.

ARTICLE III

MOTTO

Do not go where the path may lead, go instead where there is no path and leave a trail.

Ralph Waldo Emerson

ARTICLE IV

MEMBERSHIP

- Section 1. Application will be made in writing on a form provided by the Club. Upon completion of the form and payment of Club dues, the application will be presented to the membership for a vote at the next general meeting.
- Section 2 Membership is open to individuals between 16 and 18 years and to families. Individuals between 16 and 18 years may qualify as members with an accompanying paid adult family member or guardian.
- Section 3 Voting Members are limited to those in good standing over the age of 16. Individual Memberships will allow for one (1) vote. Family Memberships will allow for two (2) votes. (Family membership will be restricted to immediate family only). New memberships will run from February 1st to February 1st.
- Section 4 Proxy Votes will not be permitted.
- Section 5 Past Presidents or members over 65 with membership exceeding 5 consecutive years will be afforded lifetime membership with all rights afforded as a regular member.
- Section 6 All members over the age of 16 will be required to work 20 hours in each calendar year. Work may consist of duties performed at horse shows, rodeo, scheduled work days or any verified duties pertaining to the Club's business.

Section 7 Individual Membership will be \$15.00. Family Membership will be \$30.00.

Section 8 Membership Renewal is due January 1st. Membership Dues must be current by or before our first Open Show, to exercise voting privileges or participate in club activities. (except horse shows)

Section 9 Current Members will be admitted without charge to all club sponsored shows.

Section 10 Lifetime Membership will be available to members in good standing.

Single Membership- \$150.00

Family Membership-\$250.00

ARTICLE V

CLUB OFFICIALS

Section 1 President, Vice President, Secretary, Treasurer and Sergeant at Arms.

Section 2 Elected Officials will serve a 12 month term of Office (January 1st to January 1st).

Section 3 The President will appoint a nominating committee at the October meeting to present at the November meeting a proposed slate of candidates they consider to be the best qualified for the available positions.

Section 4 Nominations from the floor will be accepted at the October and/or November meetings.

Section 5 Elections will be conducted at the November meeting.

Section 6 Officials will be elected by a roll call vote or a secret ballot. Method to be determined at the time of the election by the membership present.

Section 7 Two Members will be appointed to count the ballots or otherwise validate the results to the membership at the time of

the election. Elected officials may serve consecutive terms of office.

Section 8 Installation of Officers will be at the January meeting.

ARTICLE VI DUTIES OF OFFICERS

PRESIDENT

- Section 1 A. Will preside over all Club and Committee meetings as an ex officio member with voting rights only to necessitate resolution of a tie vote.
- B. The President will schedule, organize and facilitate all general and Board of Director meetings as an ex officio member.
- C. Properly notice all meetings and prepare a written agenda. D. Authorize members to carry out specific duties as may be required.

VICE PRESIDENT

- Section 1 Assume all responsibilities of the President in his or her absence.
- Section 2 Formulate and implement plans or other areas of responsibilities as assigned by the President.
- Section 3 Work to further establish the overall vision of the Club.
- Section 4 Shall be responsible to maintain a current list of members with the correct mailing addresses, phone number and other pertinent contact information. Will document the renewal date of current members and application date of new members.

SECRETARY

- Section 1 The Secretary or Designee shall attend all regular Club and Board of Director Meetings .
- Section 2 The Secretary shall be responsible to record the minutes of said meetings and prepare them for presentation at all general and Board of Director meetings.
- Section 3 The minutes and or other pertinent documents shall be kept at the Gilmer County Saddle for a period of five (5) years, then disposed of as deemed necessary.
- Section 4 The Secretary shall maintain a list of membership with the correct mailing addresses, phone numbers and other pertinent contact information.

TREASURER

- Section 1 The Treasurer will receive and account for all funds of the Club and deposit same in a Bank as designated by the Board of Directors.
- Section 2 To keep current the Club's Insurance Policy and report any changes/issues to the Board of Directors.
- Section 3 To keep current all Corporate Tax documents with Division of Corporation, State of Georgia.
- Section 4 To keep current all Club Lease Agreements, contact information and documents with the Division of Land Management, Georgia Power.
- Section 5 To satisfy and pay all legitimate bills presented to the Club for payment.
- Section 6 A reconciliation of all accounts will be made in the months of February and August of each year. Copies of bank statements and all financial data for all accounts to be provided to Board of Directors.

Section 7 Will provide startup funds for horse shows and other club events approved by the Board of Directors.

SERGEANT AT ARMS

Section 1 Maintains order and decorum among the members and all persons present at meetings and may expel persons from a meeting or event for just cause.

ARTICLE VII

PRESIDENTIAL APPOINTMENTS

Section 1 The Elected Officers of the Club will comprise The Board of Directors along with three (3) Members appointed by the President. The President will also appoint as follows;

1. Chaplain- The Chaplain will conduct the Invocation at meetings, events and wherever called upon to perform his/her duty.
2. Public Information Officer (PIO)- The PIO shall maintain a positive relationship with all media outlets. Be responsible to maintain the club's website and Facebook page.
3. Committee Chairperson(s)-
 - a. Rodeo
 - b. Horse Shows
 - c. Concession Stand
 - d. Junior Board
 - e. Beauty Pageant
 - f. Liason with Lions Club,
 - g. Liason with Chamber of Commerce

All Appointed Officers will serve for a period of one (1) year (January 1st to January 1st)

There will be no term limits for elected or appointed Officers.

ARTICLE VIII BOARD OF DIRECTORS

The Board of Directors will be the governing body of the Club and will be empowered to make decisions on circumstances which may arise (by virtue of a quorum which may arise between meetings). The Board of Directors will handle all disputes, complaints and issues that arise which are not covered by the By-Laws or the authority of another member. The Board will provide direction for the Club in fulfilling its commitment to its members and the community. The board will govern the assets and the responsibilities of the Club.

ARTICLE IX MEETINGS

Section 1 Regular Club Meetings and Board of Director Meetings will be held monthly on a date, time and place to be determined by the President.

Section 2 Only current Club Members may participate in/or vote on any club business. A quorum must be established to vote on any issues before the membership or board.

A Quorum will be defined as six (6) people for a Board of Directors Meeting and twenty (20) people for a regularly scheduled Club Meeting.

ARTICLE X
CLUB ACTIVITIES

Club activities are varied and may include but not be limited to; horse shows, rodeo, scholarship awards, clinics, parades, trail rides, beauty pageants and educational opportunities for the members along with equine social activities at the Gilmer County Saddle Club Arena, or other equestrian facilities.

ARTICLE XI
CALENDAR OF EVENTS

The Club Calendar of Events shall be established prior to and formalized at the first meeting of February each calendar year.

ARTICLE XII
SHOW COMMITTEE

- Section 1 The Club will utilize as a guide all AQHA (American Quarter Horse Association) and NRHA (National Racking Horse Association) rules for all events with the exception that running and timed events will not require a formal dress code.
- Section 2 The Show Committee Chair Person shall be appointed by the President to serve from February 1st to February 1st and may succeed themselves from year to year. The Show Chairperson shall be responsible to select a Show Committee.
- Section 3 The Club will schedule Open/Fun Shows between April and October of each year, pursuant to the needs and desires of the club members. Additional Special and Fun Shows will be held pursuant to the needs and desires of the Club Members.

- Section 4 The Annual Charles Sumner Memorial Racking Horse Show shall be held in June.
- Section 5 The Show Committee shall be responsible for determining any matters relating to the Open/Fun Shows and qualifications for the year end awards (the Committee will submit the procedure for Board approval prior to the first show) and seek Board approval on awards to be presented at the annual Christmas party.
- Section 6 Any Shows or Events in addition to the regular Show Schedule must have prior Board of Director approval consisting of a two thirds (2/3rds) vote of Board Members present, comprising a quorum at a scheduled Board of Directors Meeting. The additional show or event will be posted on the Club's website.
- Section 7 Current Gilmer County Saddle Club Members will be admitted to all Open/Fun Shows free of charge.
- Section 8 Spectator Entry Fee will be set by the Show Committee with Board of Director approval each year.
- Section 9 Show Chair or Designee will be responsible for providing approved Judges for all Open Horse Shows to be held at the Gilmer County Saddle Club Arena. In the event a Judge is not available, an announcement will be made to all show participants as such and show points will not be assessed.
- Section 10 Show Chair or designee will be responsible to tabulate, maintain and record Show Points. Show Points are to be published on the Club's Website with each members' standing within 30 days of the Event.

ARTICLE XIII

PARLIMENTARY PROCEDURES

Section 1 Roberts Rules of Order (Latest Revised Addition) will be the Parliamentary reference on all matters not covered by the By-Laws.

ARTICLE XIV CONDUCT

Section 1 Club Members are held to a higher standard and are expected to conduct themselves accordingly.

Section 2 Misconduct of such a nature as to be in violation of the rules, ethics or standards desired by club members will not be tolerated.

Section 3 Any matters of misconduct at shows, events or meetings will be brought to the attention of the Sergeant at Arms to be dealt with accordingly.

Section 4 Any complaints will be presented in writing to the Sergeant at Arms and discussed at the next Board of Directors meeting. (unless circumstances dictate otherwise)

Section 5 Any formal complaint against a Club Member will require that Member be notified in writing and afforded the opportunity to explain their actions before the Board of Directors and if necessary the membership.

Section 6 Disciplinary action up to and including termination may be considered by the Board of Directors and voted on by the membership.

ARTICLE XV RECORDS

The President shall appoint a Records Custodian on an annual basis. The Custodian will be responsible to present upon

legitimate request records of the Gilmer County Saddle Club. The Custodian will be responsible for preserving and maintaining all Gilmer County Club records for a period of five (5) years.

ARTICLE XVI AMENDMENTS TO BY-LAWS

The By-Laws of the Gilmer County Saddle Club may be amended, altered or repealed by a two thirds' (2/3^{rd's}) vote of the current Club Membership. This is conditioned that such amendment, alteration, or repeal has been given to the Club Secretary in writing. Subsequently presented to the Board of Directors for consideration. The Amendment will then be presented to the Membership at least one (1) regularly scheduled meeting prior to the meeting that which +the vote is to be taken. The vote on any proposed Amendment will be a roll call vote documenting the names of all members present and the nature of their vote. That roll call vote will then be entered into the minutes of the meeting and become a permanent record of the club's records.